

**1****PREPARE THESE DOCUMENTS BEFORE YOU GO TO THE SOCIAL SECURITY OFFICE**

- Passport
- Entry visa
- Most recent I-20 or DS-2019
- I-94 print out (<https://i94.cbp.dhs.gov>)
- Completed Social Security application form (<https://www.ssa.gov/forms/ss-5.pdf>)
- Offer letter from your employer (Document cannot be older than 30 days when presented at the Social Security Office.)
- EAD card (for F-1 OPT only)
- AT letter (for J-1 AT only)

**2****VISIT SOCIAL SECURITY OFFICE:**

Take your application materials with you to the Social Security Office:

**101 S. Country Fair Dr.  
Champaign, IL 61821**

**Telephone: 1-877-819-2593**

Office Hours:

<b>Monday</b>	<b>9:00 a.m. - 4:00 p.m.</b>
<b>Tuesday</b>	<b>9:00 a.m. - 4:00 p.m.</b>
<b>Wednesday</b>	<b>9:00 a.m. - 12:00 p.m.</b>
<b>Thursday</b>	<b>9:00 a.m. - 4:00 p.m.</b>
<b>Friday</b>	<b>9:00 a.m. - 4:00 p.m.</b>
<b>Saturday</b>	<b>CLOSED</b>
<b>Sunday</b>	<b>CLOSED</b>

NOTE: Your Social Security number is tied to your identity and financial background. To avoid risk of identity theft, take care to keep your Social Security Number secure and private. Do not carry your Social Security card with you (keep it at home, in a safe place) and do not list your Social Security Number on forms or share it with others unless absolutely necessary.