

APPLYING FOR A SOCIAL SECURITY NUMBER

Step One: Determine your eligibility to apply for a Social Security Number:

- J-1 scholars **must** complete check-in procedures at International Student and Scholar Services and then wait 3-4 business days before applying.
- Other statuses **must** have been physically present in the U.S. for at least 2 days before applying.
- You must be receiving funds from the University of Illinois OR another U.S entity to be eligible for a Social Security Number.

Step Two: Prepare your application materials:

- Completed application form (Form SS-5)
(available at the Social Security Office or www.socialsecurity.gov)
- Passport
- Visa
- I-94 admission number (available online via www.cbp.gov/I94)
- DS-2019 (J's) or a copy of the I-797 (H's, O's, etc.)

***J-1 student interns (See box 4 of your DS-2019) must also provide a Student Intern Letter from ISSS.**

Step Three: Apply:

- At the Social Security Office – 101 S. Country Fair Drive, Champaign, IL 61821
(visit www.cumtd.com for bus schedules)
- Phone: 1-877-819-2593
- Hours of Operation: 9:00 A.M. to 3:00 P.M. (Monday, Tuesday, Thursday, Friday)
9:00 A.M. to 12:00 noon (Wednesday)

NOTE: Your Social Security Number is tied to your identity and financial background. To avoid risk of identity theft, take care to keep your Social Security Number secure and private. Do not carry your Social Security card with you (keep it at home, in a safe place) and do not list your Social Security Number on forms or share it with others unless absolutely necessary.