



**University of Illinois
International Student and Scholar Services**



400 Student Services Building, MC 306
610 E John Street, Champaign, IL 61820
Phone: 217-333-1303 Fax: 217-244-0530
<http://www.ips.uiuc.edu/iss/>

DEPARTURE DATA SHEET

Please complete and return to ISSS (Attn: Katie Majewski) via fax or campus mail.

Today's date _____

(Family name) (First) (Middle)

UIN _____ Date of birth (month/day/year) _____

Non-UI e-mail address (if available) _____

UI host department _____

Program/appointment end date _____

Immigration status:

- J-1
- H-1B
- O-1
- F-1
- Other _____

Status expiration date _____

SEVIS ID (Js and Fs only) _____

Departure information:

- I am *completing* my UI program/appointment and leaving the United States.
- I am *withdrawing from* my UI program/appointment early and leaving the United States.
- I am *unable to complete* my UI program/appointment (due to health, personal, or family reasons), and I am leaving the United States.
- I am *transferring* my current status to a new program/employer within the United States.
- I am *changing my status* within the United States (new status _____).

I certify that all of the information listed above is true and correct and that I have read the Departure Guidelines (see next page). If signing on behalf of a departing visitor, I certify that I have provided the applicable Departure Guidelines for the visitor.

Name (printed) _____

Date _____

Signature _____

Departure Guidelines:

- * Keep all of your immigration documents for your records. It may be necessary to present these documents when applying for a new U.S. immigration status in the future.
- * Be certain that you have informed your department of your departure and completed all necessary departure documents and procedures with them.
- * If you have further questions about your departure, feel free to contact the ISSS office!

Special reminders for J-1 scholars:

- * After the completion of your J-1 program, you have a 30-day grace period to depart the United States.
- * After the completion of their current program, J-1 Research Scholars/Professors are barred from beginning a new Research Scholar/Professor program for a period of two years.
- * If subject to the two-year home residency rule (212e), you will have certain restrictions on your future U.S. immigration status until you have lived in your home country for two years or you have obtained a waiver of the requirement. Specifically, you are restricted from applying for a change of status from J within the United States; you cannot apply for an H, L, or K visa; and you are not eligible to adjust your status to permanent resident (i.e., apply for a green card) or obtain an immigrant visa.
- * If you plan to transfer to another J-1 program sponsor, you must complete a J-1 Scholar Transfer Out Request (found on the ISSS website) and submit it to the ISSS office immediately.

Special reminders for H-1B and O-1 employees:

- * After the completion of your program, you have no grace period and must depart the United States immediately (unless you are at the end of your status and your I-94 includes a 10-day grace period).
- * If you plan to move to another employer, you should have no gaps in your employment.
- * All original I-797 Approval Notices are the property of the petitioner (University of Illinois) and must be returned to the ISSS office before your departure from campus.

Special reminders for visitors not sponsored by UI:

- * Report your departure to your program sponsor immediately. They can provide further information about your grace period and other departure guidelines.