

**INSTRUCTIONS FOR OBTAINING OR RENEWING
J-2 WORK PERMISSION
(Employment Authorization Document [EAD])**

The following items are required for this application:

- Form I-765. You may download this form from the USCIS website: www.uscis.gov. (Ignore the extensive online instructions for this form.)
- In #14 “Manner of Last Entry” refers to your status when you came to the U.S. such as J-2, F-1, etc.
- In #16, the category which applies to J-2 work permission is (c) (5).

Fee - \$340 (payable to “Department of Homeland Security”). NOTE: Personal checks are accepted.
- Two passport-style photos. Lightly print your name on the back of each photo. If this is a renewal, print the A# from your previous EAD. You should be able to get appropriate photos at places like Walgreens or Kinkos.
- Copy of your DS-2019 and the J-1’s DS-2019.
- Proof of your relationship to the J-1 (e.g., marriage certificate).
- Written statement that your employment is not necessary to support the J-1 but is for other purposes.
- Copy of Form I-94, front and back.
- Copy of last EAD, front and back, **if applicable**.
- Photo ID. Submit a **color copy** of a photo ID such as the picture page of your passport or your driver’s license.
- If applicable, evidence of current job or job offer which may be lost if EAD is not processed quickly.

Send via express mail to: Nebraska Service Center, U. S. Citizenship and Immigration Services, 850 “S” Street, P.O. Box 87765, Lincoln, NE 68508-7765. Phone: (800)-375-5283.

If this is an EAD renewal, if the EAD is not approved before the old EAD expires, you will have to stop working until it is approved.

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