



International Student & Scholar Services

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J-1 SCHOLAR EXTENDED ABSENCE REQUEST FORM

****Once you have this document signed by your faculty host, bring it with your DS-2019 to ISSS****

This form must be completed by any J-1 Scholar who will leave the US for more than 30 consecutive days during his/her program.

Last (family) name: _____ First name: _____

SEVIS ID number: N _____ UI department: _____

Requested dates of absence: ____/____/____ to ____/____/____ (month/day/year)

Purpose of the extended absence:

Personal (vacation, family emergency, dissertation defense, etc.) – Absence must be limited to six weeks*

Professional (data collection, collaborative research, etc.) – Absence must be limited to six months*; please

explain how your activities abroad will be related to your UI J-1 program objective _____

*Longer absences will be reviewed on a case-by-case basis.

NOTE: A J-2 dependent's stay in the US is valid only while the J-1 scholar maintains his/her status here. It is against regulation for a J-2 dependent to remain in the US while the J-1 scholar is absent for any significant period of time. ISSS advises that you take your J-2 dependents with you for absences that exceed thirty days.

To be completed by the J-1 scholar:

I am aware that I am required to maintain medical insurance which meets the J-1 program requirements during my time abroad. At the end of this absence period, I will return to UI to continue my J-1 program.

Signature: _____ Date: _____

To be completed by the faculty host:

I am in agreement with this J-1 scholar's travel plans, and I agree to continue to monitor his/her progress and welfare during the absence period. I expect the exchange visitor to resume J-1 program activities at UI upon completion of the proposed absence.

Name of person completing this form: _____

Signature: _____ Date: _____

To be completed by an ISSS advisor:

This request has been reviewed, approved and recorded appropriately in the J-1 scholar's record.

Signature: _____ Date: _____