

International Student & Scholar Services Applying for a Social Security Number

Applying for a Social Security Number is *cost free*. Your Social Security Number is tied to your identity and financial background. To avoid risk of identity theft, take care to keep your Social Security Number secure and private. Keep your Social Security card in a secure place at home (not in your wallet) and do not list your Social Security Number on forms or share it with others unless necessary.

*SSA strongly encourages scheduling an appointment by calling your local SSA office.

Step 1. Determine your eligibility to apply for a Social Security Number

- J-1 Scholars:
 - Must wait 10 days after arriving in the United States
 - Must complete check-in procedures with International Student and Scholar Services and wait 3 to 4 business days after check-in before applying.
- All Other Statuses:
 - Must wait at least <u>10 days</u> after arriving in the United States

Step 2. Prepare your application materials

- Complete an application for a Social Security Card (Form SS-5): www.ssa.gov/forms/ss-5.pdf
- You must present the following documents:

Original passport
Original entry visa
Current I-94 (available online at www.cbp.gov/I94)
DS-2019 (J-1s) or I-797 copy (H-1Bs, O-1s, etc.)

Step 3. Apply

Social Security Administration Office

☐ J-1 Student Interns must also provide a Student Intern Letter issued by ISSS

101 S Country Fair Drive, Champaign, IL 61821 Phone Number: 1-877-819-2593 or TTY: 1-800-325-0778

Office Hours			
Monday	9:00 AM – 4:00 PM		
Tuesday	9:00 AM – 4:00 PM		
Wednesday	9:00 AM – 4:00 PM		
Thursday	9:00 AM – 4:00 PM		
Friday	9:00 AM – 4:00 PM		

Office hours are subject to change. Always confirm hours when planning your visit.